



## ***Working Capital – Purchase Order Financing Credit Application***

**Lessee Company Information**

Full Legal Business Name

Business Phone Number

Business Fax Number

Business E-Mail

Address (cannot be a P.O.Box)

City

County

State

Zip

Signer

Title

Years in Business

Federal Tax ID

Type of Business:

Non-Profit

Sole Proprietorship

Partnership

Corporation

LLC

**Personal Information on Owners / Officers / Guarantors**

Name

Title

SS#

DOB

Ownership %

Home Address

City

State

Zip Code

Name

Title

SS#

DOB

Ownership %

Home Address

City

State

Zip Code

**Company Bank Information**

**\*\*please provide bank statements - 1<sup>st</sup> page only for the last 3 months**

Name of Bank

Checking Account Number

Phone Number

How long?

Contact Officer

Name of Bank

Checking Account Number

Phone Number

How long?

Contact Officer

**Lease / Loan References**

Creditor

Original Amount

Account Number

Phone Number

Contact Officer

Creditor

Original Amount

Account Number

Phone Number

Contact Officer

**Business Property Information**

*Rent*

*Lease*

*Own*

Landlord or Mortgagee

Contact

Phone Number

Fax Number

Street Address

**Customer Profile**

**\*\*Company's five largest customers for which you need PO finance**

Company

Phone Number

E-mail Address

Contact

Street Address

Amount of PO Finance

Duns#

YES NO  
Recurring contract

Company

Phone Number

E-mail Address

Contact

Street Address

Amount of PO Finance

Duns#

YES NO  
Recurring contract

Company	Phone Number	E-mail Address	Contact	YES	NO
Street Address		Amount of PO Finance	Duns#	Recurring contract	
Company	Phone Number	E-mail Address	Contact	YES	NO
Street Address		Amount of PO Finance	Duns#	Recurring contract	
Company	Phone Number	E-mail Address	Contact	YES	NO
Street Address		Amount of PO Finance		Recurring contract	

**Supplier Profile** *\*\*Company's three largest suppliers*

Supplier	Phone Number	E-mail Address	Contact
Street Address		Supplier Since	Avg. Purchase Amount
Supplier	Phone Number	E-mail Address	Contact
Street Address		Supplier Since	Avg. Purchase Amount
Supplier	Phone Number	E-mail Address	Contact
Street Address		Supplier Since	Avg. Purchase Amount

**Current PO Financing Timeline Details**

Day	1	Contractor receives Purchase Order from customer
Day		Contracts send Purchase Order to supplier
Day		Funded Date / Payment to supplier
Day		Suppliers Delivery Date to contractor
Day		Supplies received at premises: Contractor Premises: Shipped directly to customer Other Details:
Day		Processing of goods into finish product and distribution: Assembly Repack Labels Other Details:
Day		Shipment of product to customer
Day		Purchase Order delivery date to customer
Day		Purchase Order Invoice to customer
Day		Customer payment date / clearance date:
Day		Total days to complete transaction

**Current Opportunity Margin**

\$	Revenue from customer
\$	Product cost from supplier
\$	Duty / Freight
\$	Assembly / Production Cost
\$	Warehousing / Inventory Cost
\$	Total Cost of Goods Sold
\$	Gross Profit Margin (Revenue – Cost of Goods Sold)

Current Opportunity Customer Information

Government      Commercial

Company	Phone Number	E-mail Address	Contact	
Street Address		Amount of PO	Federal Tax ID	YES      NO Recurring contract

Current Opportunity Supplier Information

Supplier	Phone Number	E-mail Address	Contact	
Street Address		Amount of PO	Duns#	New      Existing Supplier Relationship

Declaration

The above information, together with any accompanying financial statements, schedules, or other materials, is submitted for the purpose of obtaining credit and is to be true, correct and complete. First Star Capital is hereby authorized to investigate (directly or through an agent or nominee) our credit and financial responsibility. We understand that such investigation may include seeking information as to the background, credit and financial responsibility of our officers and principals (or any of them). We also warrant that we have never filed bankruptcy.

\_\_\_\_\_  
Authorized Signature Date

\_\_\_\_\_  
Authorized Signature Date

**IMPORTANT – DOCUMENT CHECKLIST**

In addition to the **completed** PO credit application we will need the following information in order to process your request for funding:

Documents requested upon submission of application:

- Completed First Star Capital P.O. Credit Application (signed & dated)
- Copy of owner’s Driver’s License
- Copy of customer Purchase Order (As an example)

Additional documents required upon pre-approval decision:

- 2 Personal References
- Articles of Incorporation / Organization
- Business or reseller’s license
- Most recent 6 months of complete business bank statements
- Current Accounts Payable and Accounts Receivable Aging Reports
- Business income Tax Returns for the most recent year
- Voided business check